## ABUKA ACTIONABLE BUSINESS PRODUCTIVITY

## EXPENSES

## The quickest & easiest way to create expense reports

## Consulting/Professional Services: Simplify life for consultants and streamline back-office processes.

ABUKAI provides a great way to keep track of expenses incurred by consulting and other professional services firms. **ABUKAI Expenses** enables consultants and partners to easily capture expense receipts, and immediately submit them to the back office for client billing and/or accounting - even at a client site or a remote location anywhere in the world. ABUKAI eliminates all the cumbersome work associated with expense reports including typing data from receipts, converting foreign currency expenses, and categorizing each expense. Professionals spend less time completing expense reports which allows them to focus on servicing clients and/or looking for additional project opportunities. Faster turn-around of bills with better records can also increase a firm's cashflow, and provide additional transparency and trust with clients or auditors. How ABUKAI works:

Step 1. Simply take a picture of each receipt or email in receipts.

Step 2. Press "Submit" whenever you are ready.

Consultants will receive their finished expense report with cost categorization, date, vendor, amount and all the other information already filled in. In only 2 steps! ABUKAI can also configure approval flows for corporate customers and support direct integration with ERP systems or professional services related backend systems (such as practice management or client project management systems). ABUKAI also supports the automatic reconciliation of credit card expenses if required.

Instead of having to manually enter each expense entry, with ABUKAI Expenses, users only need to take a picture of the receipt anywhere business takes them. Each expense can be easily tagged with a client code, project identifier, or other tags to enable the real-time processing and billing of expenses and invoices back to clients. By reducing the "time to cash," firms reduce the need for working capital.

**Case Example:** Bluestone Process Dynamics is a consulting firm, focused on the design and execution of business transformation programs, as well as expanding leadership capabilities through teaching, coaching and mentoring. Bluestone offers



highly experienced talent and has a large body of GE alumni. Bluestone is based in the greater Richmond, Virginia area and has been rated one of the Top 500 Woman Owned Businesses in the United States.

Bluestone has deployed ABUKAI Expenses across the organization to streamline the back office and provide a best in class leading expense reporting process for their consultants.



"ABUKAI makes our consultants' collection of travel receipts as easy as taking smart phone photos as they go.

ABUKAI has also simplified our back office processes and allowed us to save a few trees. Thanks to Abukai, we're a small consulting firm with an expense collection technique that rivals that of any large corporation."

**Deborah Axman, Chief Operating Officer** Bluestone Process Dynamics

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